

CITY OF MADISON CHRISTMAS PARADE
PARADE DATE: SATURDAY DECEMBER 9, 2017 5:30 P.M.
(Rain Date: Dec 10, 2017 2:00 PM)
REGISTRATION DEADLINE: 5:00 P.M. Wednesday, Nov. 22, 2017
PARADE THEME: "The Sights and Sounds of Christmas"

Please Print All Information

Name of Group or Organization of Entry

Contact Person

Mailing Address

City

State

Zip Code

Daytime Phone

Evening Phone

Cell Phone

Email Address

Description of Entry - Type/size of vehicle(s), walking/marching group, size of group, etc. (Example – Pick-Up Truck w/15' Trailer with 20 riders and 10 walkers)

Please decorate entry according to theme. Judging will take place during line up and during the parade. Awards will be presented at the first City Council meeting following the parade (winners will be notified via email/phone)

NO LIVE SANTA'S the "real" Santa will ride in on his sleigh as the anchor of the parade

The parade will start at Hughes/Plaza. Additional details pertaining to route will be emailed once the registration form is received. . The parade map will be emailed (or mailed) at least 1 week prior to the parade.

It is the responsibility of the group / organization to follow all rules and regulations set forth by their group including permission slips if required.

It is the responsibility of the group/organization to coordinate with your participants the drop off and pick up information that will be sent

There will be NO stopping and doing Demonstrations during the parade – you must be moving at ALL times.

ALL REGISTRATANTS MUST ABIDE BY THE RULES SET FORTH BY THE CITY OF MADISON and THE CITY OF MADISON CHRISTMAS PARADE COMMITTEE

All participants must follow the parade safety policy set forth by the City of Madison.

For all entries with riders, the riders must be secured with raised sides on vehicles and all children must be supervised and accompanied by adults, whether walking, marching, riding, etc at all times.

All participants are responsible for making sure all vehicles, floats, trailers, etc. are lit and visible. All participants, walking, riding, marching must be visible at all times.

Line-up will begin at 4:00 pm. No one will be allowed to line up prior to this time. All entrants must be in line-up at 5:00 pm. Parade will begin at 5:30 pm.

Please follow all rules for line up procedure and procedure for dropping off participants for the parade. Line Up procedures will be emailed at least one week prior to the parade. **NO PARKING WILL BE ALLOWED ON PORTAL LANE.** Line Up location subject to change.

All entrants will be assigned a number at check in and these numbers will be placed on the upper left front of the vehicle windshield. Please make numbers visible at all times (walking groups that do not have banners will need to assign one person to carry the number). **You will be emailed the number that will be assigned to you (for lineup purposes) at least 1 week prior to the parade.**

If you are distributing candy during the parade – please make sure to purchase weighted candy (no light weight candy) – or arrange to have someone walk along and hand out

The Parade Coordinator will be in charge at all times day of parade. The City of Madison Christmas Parade Committee, the City of Madison Police Department and / or City of Madison Officials reserve the right to deny any registration or remove any entrant from the parade if rules are not followed or if a safety issue is at hand.

All members of the Madison Christmas Parade Committee, City of Madison or any person or group associated with the Madison Christmas Parade are released from any liabilities and financial responsibilities for accidents, injuries, etc. that may incur during the involvement of the parade.

By signing below, you agree to all rules at outlined above and agree to abide by directives given at the time of the line up and time of the parade. You also agree to hold harmless the Madison Christmas Parade Committee and the City of Madison of any accidents, injuries, etc. that may be incurred during the involvement of the Madison Christmas Parade.

Signature of Contact Person

Date

REGISTRATION FORMS MUST BE SUBMITTED BY 5:00 PM Wednesday, November 22, 2017

**MAIL FORMS TO:
Madison Christmas Parade Attn: Gayle Milam, 8324 Madison Pike, Madison, AL 35758**

**EMAIL FORMS TO:
gayle.milam@madisonal.gov**

**Fax: (256) 772-9377
Forms can be dropped off at the Front Desk at Dublin Park, 8324 Madison Pike**